

# Google Workspace (@g.ntu.edu.tw) 帳號申請復用表格 Account Resume Application

|            |               |                                 |  |
|------------|---------------|---------------------------------|--|
| 申請日期 Date  |               | 申請人姓名 Applicant's Name          |  |
| 帳號 Account | @g.ntu.edu.tw | 身份證號/居留證號 ID NO. / ARC NO.      |  |
| 聯絡電話 Phone |               | 教職員編號/學號 Student/Faculty ID NO. |  |
| 電子郵件 Email |               |                                 |  |

說明：

- 由於 Google 公司於 2021/02 宣布，自 2022/07 開始，各校 Google Workspace 服務之總容量僅給予 100TB。因此本校必須要求每一位使用者，降低使用量。
- 目前規範如下：
  - 2022/01/01 起，教職員學生用量不得高於 50GB，校友用量不得高於 10GB。
  - 2023/07/01 起，教職員用量不得高於 40GB，學生用量不得高於 20GB，校友用量不得高於 1GB。
  - 若使用者用量超過，本校將停用帳號。停用三個月內未申請復權，將刪除帳號。
  - 因帳號容量超過規範限制，復用以一次為限，超過將不接受申請。
- 依照 Google 政策，Google Workspace 服務僅限「教育目的」使用。
- 請使用者切勿放置有版權及法律疑慮的檔案。
- 本服務屬 Google 公司免費提供，本校實無管控權力。  
根據過往經驗，使用者若有異常行為，Google 公司會逕行停用帳號。

- According to Google's change in storage policy announcement in February 2021, starting from July 2022, all schools and universities are provided with 100 TB of pooled storage shared across all users. Hence, the university will have to request all users to reduce storage usage.
- The following policies will be implemented:
  - Starting from 2022/01/01, all staffs' and students' storage quota will be strictly limited to 50GB, and all alumni's storage quota will be strictly limited to 10GB.
  - Starting from 2023/07/01, all staffs' storage quota will be strictly limited to 40GB, all students' storage quota will be strictly limited to 20GB, and all alumni's storage quota will be strictly limited to 1GB.
  - If users exceed the given storage quota, the university will have the right to suspend the account. If the account is not reactivated within 3 months of the suspension, then the account will be deleted.
  - Account can only be reactivated once. Any further applications in the future will be denied.
- According to Google's Terms of Service, Google Workspace is limited to education purposes only.
- Please make sure you have the necessary rights to upload or share any of the contents and that the contents are lawful.
- Google has offered this service for free and the university has no authority to interfere with the provision of the service. Google reserves all rights to suspend or terminate your access to Google services if any terms have been breached.

本人已知悉上述說明並同意遵守。

若用量超過規定，將於 7 日內將用量降至規範，否則本校將有權停用並刪除帳號。

I hereby acknowledge I have completely read and fully understand and agree to the abovementioned guidelines.

If usage exceeds the storage limit, I will reduce the storage usage below the quota mentioned above within 7 days.

Otherwise, I fully understand that my account can be suspended or deleted without notice.

簽名：

Applicant's Signature

日期： 中華民國

Date R.O.C

年 月 日

Year Month Day

檢附證件 Required Documents：

教職員工：教職員證正反面、身份證、居留證或護照，檢附上述擇一影本。

學生：學生證正反面、身份證、居留證或護照，檢附上述擇一影本。

校友：畢業證書、校友證、身分證、居留證或護照，檢附上述擇一影本。

Faculty or Staff: Photocopies of NTU Faculty and Staff ID Card (both sides) or ID Card or ARC Card or Passport

Student: Photocopies of NTU Student ID Card (both sides) or ID Card or ARC Card or Passport

Alumnus: Photocopies of NTU Alumni card or ID Card or ARC Card or Passport

請於申請表格上簽名，附上相關文件，送至臺北市大安區羅斯福路四段 1 號 計算機及資訊網路中心 一樓帳號室

Please Sign the application, attach the required documents, and take the completed form to Computer and Information Networking Center Account Room at No. 1, Sec. 4, Roosevelt Rd., Da'an Dist., Taipei City.

任何問題請電洽 (02)3366-5023 If you have any questions, please contact us on +886-2-33665023